

# **GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD (GGCCAB)**

## **MEETING MINUTES**

**08/05/2024**

### **ADVISORY BOARD MEMBERS PRESENT:**

KAYDEE TUFF, ADVISORY BOARD CHAIR

WILLIE BRICE, ADVISORY BOARD MEMBER

ANGELA RICHBERG, ADVISORY BOARD MEMBER

LIZETTE HOMAR-RAMOS, ADVISORY BOARD MEMBER

### **ALSO PRESENT:**

SAID GOMEZ, INTERIM REGIONAL MANAGER, REGION 3 – PARKS & RECREATION

SID KITTLA, INTERIM REGIONAL MANAGER, REGION 2 – PARKS & RECREATION

RAY CORIANO, GGCC SUPERVISOR – PARKS & RECREATION

MARIAH BOSETTI, GGCC TRANSCRIPTIONIST – PARKS & RECREATION

### **MEMBERS OF THE PUBLIC PRESENT:**

CONSTANCE BETTINGER

**I. Call to Order**

Ms. Tuff called the Meeting to order at 6:01 PM.

**II. Attendance/Establish a Quorum**

Roll Call was taken; all members were present. A quorum was established.

**III. Approval of Agenda**

Ms. Tuff called for a motion to approve the Meeting Agenda, Mr. Brice entered the motion, it was seconded by Ms. Homar-Ramos. All members that were present were in favor. The motion was carried.

**IV. Approval of Minutes – July 1<sup>st</sup>, 2024**

Ms. Tuff called for a motion to approve the Meeting Minutes from July 1<sup>st</sup>, 2024. Ms. Homar-Ramos entered the motion; it was seconded by Ms. Richberg. All members were in favor. The motion was carried.

**V. Public Comments**

There were no Public Comments. There were no members of the Public present.

**VI. Monthly Budget Report**

Mr. Coriano gave the Budget overview for the month of August.

**A. FY 2024 Budget Amended: \$522,400.00**

**B. Revenues**

1. **FY 2024 Amended: \$892,200.00**

2. **Actual Monthly Report: JULY: \$5,810.13**

3. **FY2024 Total Actuals: \$890,313.42 (99.8% Consumption)**

The 99.8% consumption meaning that by the time we get into next month, we will have met our Revenues needed to be for the fiscal year.

**C. Operating Expenses:**

1. **FY 2024 Amended: \$653,300.00**

2. **Actual Monthly Report: JULY: \$43,979.70**

3. **FY2024 Total Actuals: \$458,370.85 (82.9% Consumption)**

We have a few things that we want to purchase before we get into the end of, the fiscal year. We have already received the memo with our purchasing deadline dates.

**D. Summer Camp Expenses (Acc. #156320)**

1. **FY2024 Amended: \$35,900.00**

2. **FY2024 Total Actuals: \$32,581.96 (90.8% Consumption)**

Mr. Coriano stated that, in answer to Ms. Tuff's question at the last meeting, we do have a Summer Camp Expense account, which is the item #156320.

This first time that this item # was added into the Monthly Budget Report. The only thing is, this is the second year that #156320 did not provide for the salary for our temporary hires (meaning our counselors). For personnel, all you see there is \$300.00, which is likely for worker's compensation insurance.

This year the amount for temporary hires and regular full-time employees, came out of line #157710.

Mr. Coriano stated that the only thing that was different was we were used to seeing the Temporary Labor line under the #156320. For the last two years that hasn't been there. He knows that OVS has done some of the changes, but that hasn't shown under #156320 for the last two years.

There was a big difference between last month's report and this month's report because of the addition made to #156320. There were P.O. created under #157710 for expenses that are typically covered under #156320. Things like t-shirts and one of our guest speakers. That was the only difference for this year. Aside from the Temporary Labor salaries.

Ms. Tuff asked how much that came to.

Mr. Coriano stated that \$350 was for the guest speaker and \$1,247.60 for t-shirts.

Mr. Gomez stated that when Ms. Tuff speaks with Chris Johnson to just ask him if they plan on putting in for personnel. Under #156320 you're going to want to see on the operating that they at least put money in there for Temporary Labor.

Ms. Tuff stated that it seemed that some of the things that would traditionally be provided for in #156320 were not; and the funds were pulled from the general line item #157710. She stated that she had a meeting with Chris Johnson from OMB to go over how our Budget works and how our MSTU funds are being used and dispersed. Hopefully he will be able to help her get a handle on it so that she can better explain it to the other Board Members.

Mr. Coriano reminded the Board Members that they have the ability to have a "Special Meeting" to discuss just one agenda item.

## **VII. Community Center & Wheels Park Facilities Updates**

Mr. Coriano gave updates on the following:

### **A. Community Center:**

1. Field Gazebo: He spoke with Chris Cousins at Facilities Management; and they are putting us on the schedule for them to come out and stain/paint the gazebo.
2. Commercial Refrigerator: A Purchase Order has been established through Grainger Industrial Supply. We had previously been unaware that Grainger carried commercial refrigerators. We ordered the same exact refrigerator that we already have, and Grainger does deliver pretty quickly.
3. Restroom Floors: We are waiting for updates from our Project Manager and approval from OVS.

Mr. Gomez stated that our Project Manager put together the scope for the project. Facilities said that they might be able to do the removal/replacement partitions. Because one vendor is only going to paint, and another vendor is only going to do the floor. That means we have to put out the job for removal/reinstall of the partitions, to a small general contractor (GC). The Project Manager is putting that scope together so that it can get bids to go to Procurement. Because it is an ongoing project, we can put it under a Project Number that way they can just tie the money to the project, and it will just carry over to the next fiscal year.

4. Hallway Gate: We had the one contractor; we just need to get two other contractors to submit something for a bid.

**B. Wheels Skate & BMX Park:**

1. Skate Park: Mr. Johnson is out there putting the final touches onto the park. Mr. Johnson states that the park should be done, not later than the end of the month. He is finishing all the pieces out there, and the final step is to have Skatelite surface material delivered and applied to the pieces. Once that part is completed; then we can to the Re-Opening Ceremony.
2. Tower Tarp Replacement: Research for a vendor/contractor is still in place.

**VIII. Old Business**

Mr. Coriano gave updates on the following Old Business items:

**A. Carnival**

This past week Mr. Carr stopped in to tell Mr. Coriano that he really wants to do a carnival for us. They had the same conversation about how Mr. Coriano doesn't have the power to give him permission to do the carnival, he has to go through Parks & Recreation operations, etc.

Mr. Carr had found out that he could rent the parking lot at the Center. Mr. Carr now wants to rent the parking lot to do the carnival. Mr. Coriano told him that even if he rents the parking lot, he still has to get permission from Parks & Recreation operations, because he would still need permits, inspections, etc. Mr. Carr would also need to get permission from the Advisory Board. Mr. Carr stated that he might want to do a carnival Thanksgiving weekend.

Mr. Gomez stated that Mr. Carr's contract with the County is up on November 9<sup>th</sup> of this year; they already gave him notice that the County doesn't want to renew the contract. Which is probably the source of the sense of urgency from him.

Mr. Brice stated that if Mr. Carr wants to come to a meeting, he invites him. Mr. Carr can come and tell us what he wants, and we can go from there. Mr. Brice stated he knows where he stands on the carnival/Mr. Carr.

Ms. Tuff stated that she agreed with Mr. Brice. We can invite Mr. Carr as a member of the Public and he can say what he wants to say. There is a giant portion of the community loves the carnival, but there is also a giant headache for our Community Center staff with it. We just have to balance it out. Are we making enough money from the carnival to make up for the headache of dealing with it?

Ms. Tuff asked Mr. Coriano to invite Mr. Carr to the next Advisory Board meeting, and they would listen to what he has to say.

**B. Status of Board Member Ms. Ruth Oris**

Ms. Wanda, with the Clerk's office, stated that the issue will be brought up at the next County Commissioners Meeting next Tuesday (August 13<sup>th</sup>). Once the position is declared 'vacant', the position's availability will be posted publicly.

**C. Summer Camp Update**

Mr. Coriano stated that we had great numbers for Summer Camp. Together, Ms. Carly and Ms. Kelsey made the following video of Summer Camp that we showed the parents.

**\*\*2024 CAMP COLLIER SUMMER OF GAMES VIDEO RECAP\*\***

VIDEO SHOWN

**D. Early Voting**

Early Presidential Primary Voting is this month and will run from August 10<sup>th</sup> – 17<sup>th</sup>, with the Primary Election Day being held on August 20<sup>th</sup>.

**E. Polishing of Floors at the Center**

Once early voting is over, floors will be stripped and polished.

**IX. New Business**

Mr. Coriano introduced the following new agenda items:

**A. Parks & Recreation Organizational Chart**

The new Parks & Recreation Organizational chart actually went into effect today (August 5<sup>th</sup>). Mr. Coriano introduced Ms. Sidney Kittila, who is going to be the new Interim Regional Manager for Region 2.

Ms. Kittila acknowledged that there had been a lot of changes within the Division. They had tried to make five regions instead of four, because it made sense with five County Commissioners and the new park out at Big Corkscrew Island Regional Park. Now, they want to pull back in, and the Division wants to go back to four regions. So now we have to divide up the parks for four regions.

Mr. Gomez is moving to oversee the Immokalee parks and will also be taking Max Hasse Community Park. Ms. Kittila will have Eagle Lakes Community Park, Golden Gate Community Park, Golden Gate Community Center, and also the A.I.R. Program.

Ms. Kittila stated that she has been aware of the Advisory Board here at the Community Center and has worked with Mr. Coriano for several years. She hopes to get to know the Board a lot better, and to support them in any way that she can.

Mr. Gomez stated that he has kept Ms. Kittila abreast on what has been going on and what the Board wants to see, so nothing should fall by the wayside.

**B. Halloween Event Planning**

We have started getting into the planning mode for Halloween. We were still looking at doing a family dance, similar to what we did last year, we are just trying to see how we can expand it a little bit more outside into the foyer/courtyard or open field.

**X. Member Comments**

-Ms. Homar-Ramos stated that she had a question about the media release form for Summer Camp. Mr. Coriano stated that it's not really a release form. It is really more of a consent form for whether we are permitted or not permitted to take pictures of their children while there are attending Summer Camp. Ms. Homar-Ramos also wanted to wish Mr. Gomez well in his future position.

-Ms. Richberg wanted to make a comment about parking. Do staff have designated parking spots? Ms. Coriano stated that we do have parking spaces that we as staff do park in. Ms. Tuff stated that she thinks that Ms. Richberg meant, more specifically, could we designate a space just for the school crossing guard. Mr. Coriano stated that he would investigate it. Ms. Tuff stated that she thought that it would be possible to get a parking spot reserved for the school crossing guard.

-Mr. Brice wanted to welcome Ms. Kittila, and also thank Mr. Gomez for all his help with the Budget and everything. Mr. Brice also wanted to say that a way to possibly increase foot

traffic would be to place distance markers (e.g. ¼ mile, ½ mile, ¾ mile, 1 mile, etc.). Is there a way we could measure the area around the center and mark off, maybe on the sidewalk, the distances? It could be a walking trail for everybody. Mr. Coriano stated that we could measure out on the sidewalk that runs around the exterior of the Center grounds. We have to check with Transportation Dept. to see what we can put out there and where, but that is something that we can look into.

-Ms. Tuff stated that she only wanted to bring up to the Board that she was meeting with Chris Johnson from OMB next Thursday (August 15<sup>th</sup>) to hopefully get a better understanding of the Budget and any issues with it.

Mr. Coriano brought up that the next meeting was scheduled to fall on September 2<sup>nd</sup>, which is Labor Day.

Ms. Tuff put forth a Motion to not have a meeting in September, as the meeting night is a National holiday; the next meeting would be October 7<sup>th</sup>. Mr. Brice carried the Motion, and Ms. Homar-Ramos seconded it.

**XI. Adjournment**

With no further topics for discussion, Ms. Tuff called for a motion to adjourn the Meeting. Mr. Brice entered the motion, Ms. Homar-Ramos seconded the motion, and all agreed. The Meeting was adjourned at 7:36PM.

Golden Gate Community Center Advisory Board



Kaydee Tuff, Chairman

These minutes approved by the Board on 11/4/2024 as presented,  
or as amended \_\_\_\_\_.

Next Meeting, October 7<sup>th</sup>, 2024, at 6:00PM

Golden Gate Community Center • 4701 Golden Gate Parkway, Rm. C, Naples, FL 34116